



O'Neill Elementary School Modified Learning Plan

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Introduction to O'Neill Elementary School Modified Learning Plan (MLP)

The purpose of this document is to outline the learning plan for students at O'Neill Elementary School during times when normal school operations are interrupted or altered. This includes situations such as snow days, health pandemics, etc. While this document includes much information, it is not possible to plan specific contingency plans for all emergency and non-emergency scenarios. The school will work to adjust the Modified Learning Plan to meet the needs of the students based on the events impeding normal school operations.

It should be understood that no plan can replicate the learning engagement opportunities that students would experience in a regular classroom setting with their teacher. However, the teaching staff at O'Neill Elementary School will work to adjust their instruction and curriculum to the best of their abilities to meet the learning needs of their students. It should also be noted that the success of the O'Neill Elementary School Modified Learning Plan is dependent on strong collaboration between teachers and staff, students, and parents.

Communication

Schoolwide communication will come from the SwiftReach Call Program and the school Facebook page (<https://www.facebook.com/oneillelem>).

Teachers will communicate through the SeeSaw app throughout the year. Within the app, students and parents can look at and hand in schoolwork, as well as ask questions of the teacher and participate in class discussions. We encourage parents to use this app and to communicate with teachers through the app, as well.

- **It is imperative that all Parent/Guardian and Emergency Contact information be kept up to date at all times so families are kept informed. You can contact the O'Neill Public Schools Central Office to update all contact information at 402-336-3775.**

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SECTION I: MODIFIED DAILY OPERATIONS (Fall 2020) -- Risk Dial provided by the North Central District Health Department

Green --Low Risk	Yellow-- Moderate Risk	Orange-- Elevated Risk	Red-- Pandemic
<p>Low/Stable risk does not mean "no risk." Precautions are still implemented as a means of remaining in an uninterrupted, in-person learning environment status.</p> <p>Low/Stable risk precautions would likely continue at standard operating procedure until widespread availability of a vaccine.</p>	<p>Increasing disease spread or lack of resources warrants enhanced precautions to provide uninterrupted, in-person learning.</p>	<p>Further disease spread or lack of resources warrants enhanced precautions for in-person or hybrid learning.</p>	<p>Active disease spread warrants major changes to the traditional educational delivery model to protect the health of the students, staff and community.</p>

GREEN: All students will attend school using a regular schedule. Students will be with their classroom cohort for all classes, except for walk to read, SPED services, Title I services, and ELL services. Masks/face coverings are encouraged but not required for all students and staff.

YELLOW: All students will attend school using a regular schedule. Increased social distancing and strict safety measures will be enforced. Walk to read will no longer occur. SPED, Title I, and ELL services will be conducted within cohort groups ONLY. Masks/face coverings would be required for all students and staff unless parents have completed the "opt out" form and that form is on file in the school office.

ORANGE: Students will attend school and remain in their cohort throughout the duration of the school day that may be modified.

- Students will attend school for a half day, with last names A-K attending from 8:00-11:15
- Students with last names L-Y attending from 12:15-3:30.
- Students will not move throughout the building. Masks/face coverings are required for all students and staff. There is no opt out option during Elevated Risk (Level Orange).

RED: Students will participate in an online, remote learning environment.

Contingency Plans

The district remains focused on the safety and well-being of all students and staff at O'Neill Public Schools. The district will continue to be vigilant in operating within the directed health measures as required by local and state health officials. School calendars, class schedules and other key operational variables are subject to change due to circumstances outside the control of the school. It is critical that parents maintain a plan for both short and long-term school closure. In the event that the district would limit the number of students and staff allowed in school buildings, students in grades P-6 would likely engage in

a remote learning scenario where students would participate in online learning. If any student does not have reliable Internet access at home, they will need to contact the school for assistance in securing access.

Daily Precautions

UPON ARRIVAL, EVERY STUDENT AND STAFF MEMBER WILL HAVE THEIR TEMPERATURE TAKEN & RECORDED AND BE ASSESSED FOR COVID-19 AND MIS-C SYMPTOMS. ANYONE WITH A 100.4 DEGREE F TEMPERATURE OR SHOWING ANY SYMPTOMS WILL BE SENT HOME.

These same procedures will take place in the afternoon, as well.

Any student showing symptoms will be required to wear a disposable mask and escorted to an isolated area until he/she is picked up by guardians. This should take place within 30 minutes of receiving a phone call from school.

The school will work to maintain a sanitary environment. This will include regular cleaning, disinfecting and healthy air quality.

PPE Requirements for Students and Staff

PPE use will follow the risk dial color chart located at the top of this page. The school will have masks available for student and staff use. Students may wear their own mask/face covering, if their family chooses.

STUDENTS:

Green---Masks/face coverings are encouraged, but not required.

Yellow---Masks/face coverings are required, unless there is a parental opt out form signed in the office. Students not wearing a mask MAY be required to quarantine for a longer period of time if there is an outbreak.

Orange---Masks/face coverings are required, no opt out option.

Red---Education will be done via distance learning.

STAFF:

Green---Masks/face coverings are encouraged, but not required.

Yellow---Masks/face coverings are required.

Orange---Masks/face coverings are required.

Red---Education will be done via distance learning.

Absenteeism

IF YOUR CHILD IS SHOWING ANY SYMPTOMS OF COVID-19, PLEASE KEEP HIM/HER HOME AND CONTACT THE SCHOOL TO EXCUSE THE ABSENCE. The district attendance policy will remain in effect. When normal school operations are modified, the district will expect students to attend school as scheduled. However, the district will not count student

absences towards the 20-day absenteeism limit as long as the school receives communication from a parent/guardian in a timely manner.

School Operation Hours, Beginning and End of Day Entrance/Exit

FOR THE 2020-21 SCHOOL YEAR, O'NEILL PUBLIC SCHOOLS WILL DISMISS AT 3:30 PM EACH SCHOOL DAY. THERE WILL BE NO EARLY OUTS ON MONDAY.

School staff will be required to be on site by 7:30. School doors will open at **7:40 a.m.** each school day. Students will not be permitted into the school facilities until **7:40 a.m.** Students will enter and exit school only from the entrances listed below.

- Preschool---Enter and exit through the south preschool doors - **DOOR # 14** beginning at **7:40 a.m.** for AM preschool and **12:30 p.m.** for PM preschool
- Kindergarten---Enter & exit through the Kindergarten Hallway door - **DOOR # 2**
- 1st & 2nd Grade---Enter & exit through the Main entrance - **DOOR # 1**
- 3rd & 4th Grade---Enter & exit through the east door - **DOOR # 6**
- 5th & 6th Grade---Enter & exit through the northwest door - **DOOR # 4**
- Students who arrive late will be required to report to the office where they will also take their temperature and document the result.

Upon leaving the school each day:

- Students will exit through the same door they entered through.
- Students will be expected to leave campus immediately.
- Students will not be permitted to gather in the halls, commons areas, locker rooms and parking lots.
- Students attending Developing Eagles will dismiss through the main entrance.

Breakfast and Lunch

- GREEN---Breakfast will be served in classrooms. Students will be required to sign up the day before in order to make this process work smoothly.
- Students will eat with their homeroom at tables of four. One homeroom for each grade will eat in their classroom. This will be done in a rotation, so each classroom will have lunch in their room every three weeks.
- YELLOW---Breakfast will be served in classrooms. Students will be required to sign up the day before in order to make this process work smoothly.
- Students in two of the classrooms will eat lunch in their homerooms.
- ORANGE---Breakfast will be served in classrooms. Students will be required to sign up the day before in order to make this process work smoothly.
- Sack lunches will be provided and students will eat in homerooms.
- RED---School is done via distance learning

There will be no communal salad bar. Individual servings will be served by the kitchen staff upon request. The kitchen staff will wear masks & gloves and will follow all CDC sanitation guidelines.

Recess

- GREEN--Students will play at recess with grade-only peers.
- YELLOW--Students will play at recess with only students from their homeroom.
- There will be a rotation to allow students to play in each playground area.
 - Example: 3A plays on the equipment, 3B plays on the courts, 3C plays on the west pad.
- The playground will be cleaned off after each recess.
- In the event that there is inclement weather, students will go to their homerooms for inside recess.
- ORANGE---NO RECESS
- RED---School is done via distance learning

Handwashing and Hygiene

- GREEN--Students will be expected to wash their hands multiple times each day. This will include prior to breakfast and lunch. Students should not share items including laptops, iPads, calculators and other classroom materials to reduce the spread of germs.
- It is also important to ensure that non-disposable masks are washed daily. Students should plan to do that at home so they can arrive at school with a clean mask each day, if they choose to wear one.
- YELLOW--Students will be expected to wash their hands multiple times each day. This will include prior to breakfast and lunch. Students will not share items including laptops, iPads, calculators, and other classroom materials to reduce the spread of germs. Students will also be required to sanitize their hands when they enter and exit a room.
- ORANGE---Students will be expected to wash their hands multiple times each day. This will include prior to breakfast and lunch. Students will not share items including laptops, iPads, calculators, and other classroom materials to reduce the spread of germs. Students will also be required to sanitize their hands when they enter and exit a room.
- RED---School is done via distance learning

It is also important to ensure that non-disposable masks/face coverings are washed daily. Students and staff should plan to do that at home so they can arrive at school with a clean mask/face covering each day.

Class Time

- GREEN---Class will take place with homeroom peers, with the exception of walk to read, special education services, ELL services, and Title I services.
- YELLOW---Class will take place with homeroom peers, with no walk to read. Special education, Title I, and ELL services will be provided in a social distanced manner with proper social distancing for all students, whether masked or not.
- ORANGE---Class will take place half day with only homeroom peers, with a focus on language arts and math. Special education, Title I, and ELL services will take place within the homeroom.
- RED---School is done via distance learning.
- Each student will be assigned a plastic partition that will sit on their desks during work time. When the teacher is instructing, the partition will be set aside. These will be used at teacher discretion.
- Desks will not be clustered together and will face the whiteboard.

Specials Class Time

- GREEN---Every homeroom will have their specials classes with only their homeroom.
- Specials will be on a rotation that allows for students to receive their regular amount of Music, PE, Library, Guidance, Art, and Tech.
- Students will travel to the music room, gym, library, and art room. Tech and guidance teachers will travel to each homeroom.
- YELLOW---Every homeroom will have their specials classes with only their homeroom.
- Specials will be on a rotation that allows for students to receive their regular amount of Music, PE, Library, Guidance, Art, and Tech.
- Specials teachers will travel to the individual homerooms.
- ORANGE---Students will not receive specials at school. There will be optional activities for students to participate in at home.
- RED---School is done via distance learning.

Passing Periods, Dismissal

Students should not gather at their lockers for an extended period of time. If using restrooms between periods students and staff should work to adhere to social distancing as best as they can.

Classroom Layout

Teachers and administration will work to organize the physical layout of the classroom to assure adherence to directed health measures. It may be necessary to move larger classes to larger areas/classrooms to accommodate space requirements.

School Assemblies

School assemblies and/or larger gatherings of people will be evaluated by school administration throughout the school year. The directed health measures that are in place at the time of events throughout the 2020-2021 school year will guide administrative decisions.

Facility Use by Individuals and Outside Organizations

The district will restrict facility use by individuals and outside organizations throughout the 2020-2021 school year. No non-school sponsored groups will be allowed to use district facilities including weight room use during the 2020-2021 school year unless otherwise approved by administration.

Field Trips

School field trips will be evaluated by school administration. The directed health measures that are in place at the time of events throughout the 2020-2021 school year will guide administrative decisions.

Library

- GREEN---The school library will be available to students throughout the school day. Students who enter the library must use hand sanitizer and must practice social distancing at all times. Book returns will be placed in the exterior drop off and all returned books will be sanitized by library staff before placing on shelves or checking out to other students.
- YELLOW---Library will be closed, but books will be available on a cart upon request.
- ORANGE---Library will be closed, but books will be available on a cart upon request.
- RED---Books will be checked out on an as needed basis. Contact will be made through Mrs. Braun at michaelabraun@oneillschools.org

Professional Development

Attendance of in-person professional development workshops that are held outside the district during the 2020-2021 school year will be determined by administration.

Transportation

Guidelines for transportation using school owned transportation and Myers Bus Service are as follows:

- Temperature checks will be conducted prior to departure
- Students and staff may be required to wear face covering when traveling.
- Busses and vans will be loaded from back to front and unloaded from front to back and students may be required to sit in individual seats facing the front only.
- All transportation vehicles will be thoroughly cleaned and sanitized after each trip.

Visitors

Parents, guardians, and visitors may not be allowed in school buildings during the school day during the 2020-2021 school year. Parents, guardians and visitors who need to address business at the Elementary School shall work to first call the school to schedule an appointment and/or only enter the outside waiting area and address matters with the school secretary and/or school administration.

Water Fountains

The water fountains are communal and will not be allowed to be used for the foreseeable future. Students and staff will be required to use water bottles that have a lid. The water bottles must be clearly marked with the student's name.

Facilities

The following essential actions will be taken to ensure that school facilities are safe for students and staff to inhabit. The district will:

- Change air filters regularly.
- Distribute wastebaskets, tissues, soaps and sanitizers to appropriate classrooms and restroom facilities so that these materials can be used safely.
- Post signage reminding students and staff of frequent hand washing, cold and cough etiquette (including nose blowing).
- Follow guidance from local and state health officials when performing all cleaning related duties.

Students and Staff with Underlying Health Conditions

If a student has an underlying health condition, the parent(s)/guardian(s) should contact the building principal to devise an appropriate health care/learning plan for the 2020-2021 school year.

District Plans For Dealing With COVID-19 or MIS-C Like Symptoms

The administration will work with the school nurse to identify an isolation room or area to separate anyone who exhibits COVID-19 like symptoms. The school nurse will use the Standard and Transmission Based precautions when caring for a sick student or staff member. A parent or guardian or staff emergency contact will be contacted to come and transport the student or staff member home or to a healthcare facility.

- Students should not come to school if they are ill or have a fever of 100.4 (F) or greater.
- The school will work to adhere to recommendations and directives from local and state officials when making decisions about student and staff safety and welfare.

- At any time, school personnel may require those entering the building to wear PPE (Personal Protective Equipment), wash/sanitize hands, and participate in building check-in procedures. Failure to comply may lead to non-admittance.
 - Parent/Guardian and Emergency Contact information must be kept up to date with the school so families are kept informed.
 - Students should not come to school if they are ill or have a fever.
 - Students and staff shall understand the importance of using face coverings appropriately.
 - Parents/Guardians will be expected to immediately notify the school if students display symptoms associated with COVID-19 and/or MIS-C (Multisystem Inflammatory Syndrome-Children).
 - The school will report cases of COVID-19 and MIS-C to the North Central District Health Department following required guidelines as determined by the State of Nebraska.
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SECTION II: ACADEMIC FOCUS (Fall 2020)

Extended Learning Plan (Remote and/or Online Learning)

In the event of a school closure, students and staff will engage in an extended and/or online learning program. Students will utilize their school issued laptop device for most all extended/modified learning situations.

- Teachers will utilize the online Learning Management System called **SeeSaw**. **SeeSaw** allows teachers to deliver class content online and also allows students to access the content anywhere they are as long as they have Internet access.
- Elementary may have a combination of paper and online learning.

Live Video Conferencing Expectations/Etiquette

When it is not possible for students to be in class with their teacher (in person), teachers may use live video conferencing to meet with their class. Teachers and students will utilize live video conferencing platforms such as **Zoom**. Zoom is a web based platform.

- Students should plan to be in a living room, family room, dining room, or other communal area for the duration of the meetings. Bedrooms and bathrooms are not an appropriate location for students to participate in live video conferencing.
- It is appropriate for parent/guardian to monitor school related video conferencing.
- Students should wear school appropriate clothing during live video meetings.
- Students should make others in the home aware that a live video conference is happening so not to cause unnecessary distraction.
- If issues arise, the teacher or school staff member reserves the right to mute or end video for any participant.

Roles and Responsibilities in the event of remote learning - School Personnel

Roles and Responsibilities - School Personnel	
SUPERINTENDENT	<ul style="list-style-type: none"> ● District representative and spokesperson who will maintain communications between local and state officials. ● Communicates all school closing announcements.
BUILDING ADMINISTRATION Principals Special Education Director Activities Director	<ul style="list-style-type: none"> ● Support teachers and teams as they design and implement best practices to assess student learning in a modified learning environment. ● Support teachers and teams as they work to differentiate instruction. ● Be available for any and all questions or concerns from staff, students, and parents/guardians. ● Maintain regular communication with staff, students, and parents/guardians.
CAMPUS LEADERSHIP TEAM Includes teachers from multiple disciplines and grade levels.	<ul style="list-style-type: none"> ● Collaborate with building administration to develop and implement modified learning plans.
CLASSROOM TEACHERS	<ul style="list-style-type: none"> ● Maintain appropriate lesson plans aligned with school content curriculum ● Teach, model, and deliver class content in a timely manner ● Collaborate with other members of the department to design learning experiences for all students ● Communicate adequately with students and parents/guardians ● Provide timely feedback to support student learning ● Document student engagement and parent contact
SPECIAL EDUCATION TEACHERS	<ul style="list-style-type: none"> ● Communicate regularly with classroom teacher(s) for students on his/her caseload ● Provide specialized instruction on a regular basis to assure IEP goals are addressed ● Help classroom teachers differentiate work for students on his/her caseload ● Provide supplementary learning activities for students on his/her caseload who may benefit from additional practice to strengthen learning

Roles and Responsibilities - School Personnel

ADMINISTRATIVE ASSISTANTS	<ul style="list-style-type: none"> ● Regularly check school voicemail and email ● Communicate with staff
COUNSELORS	<ul style="list-style-type: none"> ● Serve as liaison for communication with students/families in crisis ● Maintain, deliver, and/or share social-emotional lessons and provide support ● Host office hours for students to access counseling services virtually
MENTAL HEALTH PRACTITIONER	<ul style="list-style-type: none"> ● Maintain contact with regularly scheduled students. ● Collaborate with Guidance Counselors and Administration to address emotional needs for identified students.
SCHOOL NURSE	<ul style="list-style-type: none"> ● Collaborate with school staff regarding proper health practices as guided by local and state health officials. ● Supervise medical requirements for all students.
LIBRARY STAFF	<ul style="list-style-type: none"> ● Regularly check in with classroom teachers to identify ways to support distance learning ● Encourage literacy through activities designed to engage students.
TECHNOLOGY STAFF	<ul style="list-style-type: none"> ● Be available to support and answer technology-related questions remotely.
PARA PROFESSIONALS	<ul style="list-style-type: none"> ● Communicate regularly with classroom teachers to identify ways to support students and contribute to this OPS Modified Learning Plan ● Participate in weekly professional development ● Check regularly on the Para sign up doc for additional areas of need
CUSTODIANS	<ul style="list-style-type: none"> ● Sanitize and clean all school facilities. ● Keep in contact with building administrators about any additional needs.

Roles and Responsibilities - Students and Parents

Roles and Responsibilities - Students

- Students shall establish daily routines that allow for participation in the learning expectations.
- Students shall identify a comfortable, quiet space that will allow them to learn away from school.
- Complete assigned work with integrity and academic honesty (Don't cheat).
- Complete and submit assigned work on time.
- Access SeeSaw daily.
- Maintain appropriate communication:
 - Respond to school email and SeeSaw communication from teachers in a timely manner.
 - Participate in scheduled Zoom video meetings.
 - Maintain good digital citizenship.

***Under NO circumstances may students record, create memes or images, or in any way represent on social media or any other platforms, any online lessons, parts of lessons, teachers, students, or anything else associated with O'Neill Elementary School.**

Roles and Responsibilities - Parents/Guardians

- Identify a space in the home for your student(s) to work that is free from distractions but also allows for parent monitoring.
- Establish routines and expectations for modified learning.
- Monitor communications (Email, PowerSchool, Swift Messages) daily from both teachers and administration regularly.
- Encourage academic honesty.
- Check-in daily with your student(s) about progress with learning and ensure that if they have questions that they know how to contact their teachers.
- Encourage physical activity and/or exercise.

Parent/Guardian Questions About...	Contact
A class assignment, task or grade	Classroom Teacher
A personal or social-emotional concern	School Counselor 402-336-1400
Other issues related to learning or questions you might have	Principal/Assistant Principal 402-336-1400
A technology-related problem or issue	District Technology Coordinator 402-336-1400

School Contact Information

O'Neill Public School Central Office (Superintendent's Office): 402-336-3775

O'Neill Elementary School Office: 402-336-1400

O'Neill Elementary School Fax: 402-336-2651

Grading

Students are expected to complete assigned work and/or learning activities and work in a timely manner. If grading practices are adjusted during times of modified learning, teachers will be expected to inform students of the adjusted grading practice. School administration will also be expected to communicate adjusted grading practices to parents.

Activities/Athletics

School activities/athletics are an extension of the classroom in that they provide teaching and learning for all who participate. When the O'Neill Junior-Senior High School Modified Learning Plan is in effect, school activities and athletics will likely be impacted. The school will always work to follow guidance and adhere to directives from state officials that include the Nebraska School Activities Association (NSAA). The school administration will work to collaborate with activities and athletics coaches and sponsors to assure guidance and directives are followed. Coaches and administration will communicate all pertinent information to students, parents and the public using school appropriate communication (SwiftReach and Social Media) and also KBRX Radio. O'Neill Junior-Senior High School Activities/Athletic Director is Mr. Nick Hostert and can be reached by email at nickolashostert@oneillschools.org or by phone at 402-336-1415.

- Students 6th grade and younger must be accompanied by a parent or guardian at ALL school activities.

Online Resources & Communications

District Website O'Neill Public Schools	www.oneillpublicschools.org/
District Calendar O'Neill Public Schools	https://bit.ly/37dxUcW
Staff Directory O'Neill Public Schools	https://bit.ly/2YfXgCV
PowerSchool Student/Parent Login Link	oneill.nebps.org/public/
Library O'Neill Public Schools	http://oneillpublicschoolibraries.weebly.com/
Facebook O'Neill Elementary School	https://www.facebook.com/oneillelementary
KBRX Radio Website	http://www.kbrx.com/
North Central District Health Department	https://ncdhdne.wordpress.com/